

VILLAGE OF CANASTOTA
MINUTES
September 17, 2018

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Trustees Jeff Carpenter and Bill McDade; Code Enforcement Officer Mike Adsit; DPW Foreman TJ Tornatore; Chief Jim Zophy; Recreation Leader Allison Forth; Fire Chief Frank McFall; Patricia Baldwin and Bruce Burke of PAC 99.

ABSENT: Deputy Mayor Bill Haddad and Trustee Rosanne Warner.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the minutes from the August 6, 2018, meeting. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the following budget transfers: move \$4,200.00 from 19904.01 (Contingency) to 51104.01.102 (DPW Roads); move \$7,753.00 from 19904.01 to 54104.01 (Sidewalks). Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the General Fund Abstract in the amount of \$109,118.87. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the Sewer Fund Abstract in the amount of \$55,278.01. Passed 3 to 0.

Delegations.

None

Department Heads.

DPW Foreman Tornatore reported that they started sidewalks on North Main and New Boston Streets - they will be working on that and will start getting ready for winter beginning on October 1. The Mayor advised that she has been meeting with the DPW and she has received many compliments on the sidewalk on New Boston and Main Streets. Mayor DeShaw stated that brush and leaf pick up is going on and that we are paving South Main Street on Thursday. We are also doing the beginning of Barlow Street where it is torn up. Chief Zophy asked about a detour. DPW Foreman Tornatore stated that the DPW is taking care of traffic control for the paving project. Chief asked if anyone has spoken to the school. DPW Foreman Tornatore stated that he will. The Mayor talked about what is upcoming for the DPW.

Code Enforcement Officer Adsit asked if anyone had questions on his report. The mayor stated that he is busy with keeping up with properties and with the new business in the Village. CEO Adsit advised that Dutchland is open - he is waiting for some more information before he can give a full Certificate of Occupancy. Mike brought the Board up to date on the Ariston Dairy project - there is nothing new. The meth lab has been cleaned on Chapel Street. The Mayor thanked CEO Adsit

for all of the work that he has been doing to clean things up. She also commented that people are noticing and commenting that things are looking nicer in the Village. CEO Adsit talked about the work that people have done to improve their properties.

Chief Zophy advised that his department has had a significant increase in numbers for the month of August. They had a lot of vacations and the part-timers covered a lot of hours and did a great job. There was a fight on Chapel Street where two (2) officers were injured and one needed treatment. Chief is working with the landlord to take care of some of the problems. Chief Zophy has been working with Codes to improve the process for abating problems to help it move along faster. Chief talked about efforts to make things look better at the former Diemolding property. School is open and the PD is writing tickets for bus violations. Chief talked about the active shooter training that he is doing at the school.

Fire Chief Frank McFall advised that this Thursday, the County's Office of Emergency Management is holding a table top exercise at our station to focus on the trestle in our village. Chief McFall talked about the product that comes through our village that is the object of the training. The County wants everyone to be at this table top discussion so that they can plan an event for next year. The Mayor and Chief McFall talked about who will be at the training. Mayor DeShaw explained that we need to approve the use of this training exercise and the use of the facility. The Mayor explained that there is a grant that requires the County to do training and that is why they have picked this exercise for our community. Our community and the location of the tracks makes us a potential fire hazard. Chief McFall stated that they have spent a lot of money to get the trucks all ready and set to go. He talked about the aerial testing that needs to be done. The Mayor asked for an update on Chief McFalls' report for the Fire Department. Chief McFall talked about the upcoming Fire Prevention Week - Canastota, Lincoln and Wampsville will be meeting to talk about what to do in the school. Mayor DeShaw stated Doug Chandler was in to ask about insurance for old timers to use the fitness equipment at the fire department. The Mayor told the fire department to go through their insurance for the Fire Company. They also talked about a program through recreation.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the use of the fire department for the table top exercise. Passed 3 to 0.

Chief McFall asked for permission to use the fire house for a spaghetti dinner for old timers.

Motion by Trustee Carpenter, seconded by Trustee Haddad, to approve the use of the fire house for a spaghetti dinner on October 10, 2018. Passed 3 to 0.

The Mayor received a letter from the fire department requesting that a member who moved out of the district be allowed to remain a member.

Motion by Trustee McDade, seconded by Trustee Carpenter, to have firefighter Matt Williams remain a member of the Canastota Fire Company. Passed 3 to 0.

Recreation Leader Allison Forth advised that the new fitness program starts tomorrow and runs Tuesday through Thursday. Trunk or Treat is coming up - they are working on new trunks. The Mayor asked if they have any new ones. Allison responded not yet - they are trying to get more. Clerk/Treasurer Williams talked about ordering supplies and advised that we received a coupon that expires soon. Allison advised that they are getting reservations in for the Craft Fair and they are now able to open it up to the public. She spoke about the registrations that they have so far and what they anticipate for this year. The Mayor thanked Allison and Sarah for their work.

Motion by Trustee McDade, seconded by Trustee Carpenter, accepting the attached proposal entitled Updated Revision 2 from Riccelli Northern dated September 5, 2018, for the milling and paving of South Main Street and Barlow Street as outlined in said proposal, for the total price of \$133,645.00, and authorizing the Mayor to execute any and all documentation in connection therewith. (Note: Copies from applicable State and County bid documents from which this proposal was quoted are also attached for evidence of compliance with competitive bidding requirements.) **Discussion:** The Mayor explained that the bid price from the State has increased since it came out in March. It does fluctuate every year - it has gone up. The budget transfers were to get ready for this project. Trustee Carpenter asked about optional milling \$6,300 - do we need to do anything about this? DPW Foreman Tornatore stated that we are transporting the millings so there is no extra cost - he has lots of help from neighboring communities. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the attached Training Request from DPW Foreman Tornatore for Deputy Foreman John Twomey to attend the NYCOM Public Works Training School from October 15, 2018 - October 17, 2018, at a total cost of \$525.00. Use of the Village 2017 Ford pick up truck is also approved. **Discussion:** the Mayor talked about encouraging the DPW employees to take advantage of training. The Mayor thinks that professional development is important. Passed 3 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve payments totaling \$8,027.54 from the General Fund to MBI for health insurance debit card transactions from August 1, 2018 thru August 31, 2018. Passed 3 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, approving a credit in the amount of \$124.24 in favor of Jennifer Bernstone, representing approximately 35% of the sewer charges assessed on the 6/29/18 OCWA bill concerning premises located at 321 South Peterboro Street. (Note: The reason for the excess water consumption was reported as a toilet leak that has been self-corrected.) Passed 3 to 0.

Correspondence.

- Canal Side Talk Wednesday, September 19 on the Great Race.
- Invitation from CAP to attend a reception on October 6, 2018.

Mayor.

The Mayor reported that Dutchland Plastics is in the building and operating. There was a conference call to get the governor's office here for a grand opening. They are aiming for the second week of October. We are hoping to get the governor here or the lieutenant governor. Dutchland is very happy in their new facility. The Mayor is working with them on future job fairs and the Mayor reported that they have hired their first Canastota resident. There is another company that is hoping to come in next to Dutchland. They are a project with Morrisville College to produce hemp-based pet bedding, gluten-free flour and pet pellets. They are looking to renovate the building next to Dutchland. The Mayor attended the grand opening of Linda's Treasurers on North Peterboro Street. The Mayor encouraged the Board to stop in and see Linda.

Mayor DeShaw talked about the facade project - they think that they will be able to fund a piece of every project. They are looking at estimates and the work that has been cited and making sure that they match. The Mayor stated that they have 9-10 applications now and they vary in the type of work planned. Mayor DeShaw believes that the historical architect has made a big difference for the property owners. The Mayor talked about some of the projects and she thanked the Madison County Planning Department for their work, noting that Sarah and Stefan are doing a great job. The committee is hoping to send out approval letters by November.

The Mayor talked about how she started talking with Patricia Baldwin about the print of the old Weaver Hotel that Patricia has loaned to the Mayor's Office. Mayor DeShaw advised the Board that Patricia has requested that the print stay here and cannot leave the office. The Mayor read a letter out loud describing the relationship between the Village and Ms. Baldwin regarding the picture. Ms. Baldwin gave the history of the prints and her family's history with the buildings that use to stand where the municipal building is now located. Trustee McDade asked about having something to be prepared and put with the pictures. The Mayor intends to put a letter in an envelope and tape it to the back of the picture.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the loan that it stays in the municipal building and that the letter will be on the back. Passed 3 to 0.

The Mayor updated the Board on a the OCWA project replacing water mains on Route 5 from Main Street to Wampsville. The Mayor talked to the Board about the issue with going through the park and needing legislative approval. The Board talked about potential problems with having to disturb

the park in the future to fix the lines and the potential for there to be problems with the trees in the park now.

Trustee Comments.

Trustee McDade would like to ask about progress on the search for a new Administrator. The Mayor advised that we had a bunch of applicants. Most were not qualified. The committee conducted 7 phone interviews and narrowed it to three interviews. The top candidate had to withdraw; the second withdrew as he had another offer and the third one did not have enough experience so the Mayor would like to reopen the search. She will be reposting this week.

Trustee Carpenter thanked everyone for their efforts on the 9/11 ceremony and stated that it was a touching evening. He also reminded people to use brown bags for leaf pick up.

Mayor DeShaw advised that she met with a woman on Friday that will help with the newsletter and she will be talking with her about cost. The Mayor updated the Board on the efforts of the Beautification Committee and she thanked them for the lovely job that they did at the 9/11 park and thanked the volunteers for their donations. The committee is doing a lot of work and the Mayor noted that their efforts are appreciated.

Motion by Trustee McDade, seconded by Trustee Carpenter, to adjourn at 8:02 p.m. Passed 3 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer