

VILLAGE OF CANASTOTA
MINUTES
October 1, 2018

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Bill Haddad; Trustees Rosanne Warner, Jeff Carpenter and Bill McDade; Bill Buchan, Esq. and Dean Merritt of OMI; Canastota Volunteer Fire Company President Doug Chandler; Village Historian David Sadler; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee McDade, seconded by Trustee Haddad, to approve the General Fund Abstract in the amount of \$46,331.90. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$16,911.56. Passed 5 to 0.

Delegations.

Doug Chandler advised the Board that there is a new round of FEMA grant money available from September 24, to October 24, 2018. He would like the user name and password so that he can get online and make application. The Mayor would like to have a meeting with the Fire Chief and Fire Council for the next grant. Doug thinks that we should go for a micro grant instead of the air packs. He explained the micro grant - it is up to \$50,000 with a 5% match. Doug thinks that there are things that we can get with the grant and he would like to discuss this further. The Mayor advised that we have had previous discussions about what to go after. The Council had previously come to the Mayor with items that are expiring and we can work on replacing bottles - the Mayor would like a meeting. Doug would like to do this as soon as possible because there are only 3 weeks left to complete the application. The Mayor will schedule a meeting with Chief McFall and the Council. Trustee Warner advised that the Council meeting is next Tuesday at 8:00.

Village Historian David Sadler advised that he is stream-lining his records and going after some historical markers. Mayor DeShaw told David that Dutchland may be getting in touch with him to do a time line of what was on their property on Barlow Street. They also want to do a monument with some historical information.

William Buchan, Esq. and Dean Merritt of OMI to discuss the state-mandated Mercury Minimization Program. Bill Buchan passed out a packet of paper to the Trustees with some information and background on the Mercury Minimization requirement. Dean spoke about the new SPDES requirement. OMI has an engineer working on the disinfection plan right now and they will keep the Mayor updated. They are also working on updating the Storm Water Management Plan and a long-term control plan for the CSO. The Board discussed the CSO instances since the upgrade. Dean also discussed the new requirements for sampling for the mercury. We are still waiting for results from the recent testing. Trustee Haddad asked about where the mercury comes from. Bill Buchan stated that the mercury comes from the air and explained how it gets into our plant. We do

not produce mercury. He spoke about our plan for discovering any mercury sources. Bill Buchan spoke about a requirement that dentist offices need to have a separator for amalgam. A letter will be sent to all dental offices in the Village and they may need to have an inspection by the Code Officer. Bill Buchan stated that, to the best of his knowledge, there is no mercury in our water. The Mayor asked about the cost. Bill advised that there is a minor cost for testing and there will be no treatment as we will require the sources to treat for it.

Motion by Trustee McDade, seconded by Trustee Carpenter, to adopt the attached Resolution regarding the SEQRA review process as it pertains to the adoption of the Mercury Minimization Program Policy. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to adopt the attached Resolution adopting the Mercury Minimization Plan as set forth in the Mercury Minimization Program Policy, also attached. Passed 5 to 0.

The Mayor asked who would be sending the letter to the dentists. The Mayor asked to have the letter sent to us so that she can send the letter out.

Motion by Trustee Haddad, seconded by Trustee McDade, to adopt the attached Resolution - State Environmental Quality Review Act (SEQRA) Type II Determination for NYS CDBG Economic Development Grant. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to adopt the attached Resolution to Designate Certifying Officer regarding the Community Development Block Grant from the U.S. Department of Housing and Urban Development. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, to approve a wire transfer sent to The Depository Trust Company on October 1, 2018, in the amount of \$4,360.00, from the General Fund (97107.01 Interest on Debt Service) for interest owed on the 2009 General Obligation Bond for the Bruno Road Infrastructure Project. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Haddad, approving the attached updated version of the Emergency Response Training Center MOU between the Village of Canastota and the County of Madison Emergency Management Office regarding Training Facility Services. (Note: The Fire Coordinator has advised that the MOU was updated by the County to clear up the language and clarify the minimum limits of the Umbrella Insurance Coverage.) Passed 5 to 0.

Correspondence.

- The Mayor received a thank you card from former Village Administrator Carpenter.

Mayor.

Mayor DeShaw received the attached request from Chief Zophy for approval of road closures for the Homecoming Parade on October 4, 2018. Chief would like to close Railroad Street at 5:30 for lineup. Peterboro Street from Maple Ave. to James Street and Roberts Street from Bruno Road to Peterboro Street will be closed from 6:00 p.m. until 6:30 p.m. and traffic will be detoured off of Peterboro Street.

Motion by Trustee McDade, seconded by Trustee Warner, to approve the Chief's request. Passed 5 to 0.

The Mayor advised that last Thursday night she spent 3 hours at the fire department for the table top exercise regarding a possible train derailment involving Bakal crude oil. Fire Company President Doug Chandler said that he learned some things from CSX that he can now use in a grant. The Mayor stated that there was a lot of people there from all over the area. Trustee Warner asked if CSX is still making notification to the sheriffs when a shipment comes through. The Mayor stated that it was a good discussion and hopefully the likelihood that a derailment will happen is low. She explained that this exercise was a requirement of a grant that the County received.

Mayor DeShaw advised that on Wednesday she is going to Rochester to find out about the pocket neighborhood grant awards. The Mayor wants to be there if we are selected. She believes that we have a good chance of getting the grant. Mayor DeShaw advised the Board that this is the first step to recruit developers to build the project.

Mayor DeShaw informed the Board that it looks like the Dutchland completion ceremony will be October 16 and she is still waiting on a time and is hoping to have that information tomorrow. The Mayor noted that the governor probably won't be there - the lieutenant governor may be there or we may not have anyone. The Mayor will be arranging a tour for those of us who can come on the 16th. The Mayor believes that it is important to see it and meet the owners.

Mayor DeShaw is happy to say that the company that she spoke about, CNY Hemp Processing has chosen the Village as their place of business. The Mayor spoke with the owner and he is very excited - he was recruited by other sites but his company is here. The company will manufacture animal bedding, pellets for stoves and possibly gluten-free flour. The Mayor noted that a lot of research is going on right now for any other types of usage for hemp and there is a lot of growing going on in the southern tier. This is another win for us bringing in another business and more jobs. Mayor DeShaw advised that the owner will be working with Planning to get this going as soon as possible. The Mayor talked about the location of the new business on Barlow Street near Dutchland. She advised that plastics manufacturers are starting to use hemp.

Mayor DeShaw reported that Erie Canal Brewery is not quite ready for a full report. It looks like they are moving toward the purchase of a property for production and also to have food. They are looking at purchasing the Farr building from the bank. The Mayor is looking to put the visitor center with them in that building. Mayor DeShaw is working with Joe DiGiorgio of Canastota Canal Town Corporation on some history exhibit space for the museum also. The Mayor is working with the Madison County Visitor Bureau as well. Mayor DeShaw has encouraged Erie Canal Brewery to apply for a facade grant if they purchase the Farr building, noting that it will take a lot of money to do this project as it is a SHPO building and the renovations that that will be needed to make it a brewery will be expensive. The Mayor will be meeting with the owner again and will keep the Board updated. Mayor DeShaw reminded the Board that Erie Canal Brewery chose Canastota over Syracuse.

Mayor DeShaw and Joe DiGiorgio met on the Canal Association Grant for a new mural on the other side of the Canal. The Mayor and Joe will write the grant - it is due on the 24th of October. Corky Goss has given a cost of \$5,000 to do the mural - there is a match of 50% by the Village.

Mayor DeShaw advised that we have a great facade project - she is pleased with the applicants and the amount of work that has gone in. The Mayor talked about the applications that have been received so far. They are trying to make sure that everyone is able to do what they want to do. She talked about some of the work that is being planned. Mayor DeShaw is hoping to have approvals by the end of the month. The applicants are all having trouble getting contractors. The Mayor noted that the Village approving the historical architect that has been working with the owners was the best decision that was made.

The DPW has been very busy with paving and sidewalks on New Boston Street. The Mayor thanked the owners of Casatina's for working with us on this. The Mayor stated that we hope to be done as soon as the rain is over. We have received compliments on South Main Street paving. The DPW will be fixing a broken window at the fire department.

Trustee Haddad asked about the shared services with the Town of Lenox. The Mayor met with Supervisor DiVeronica on this matter this week. It is going well. They talked about shared service over all with regard to the National Grid building coming down the line. The Mayor believes that it is a good time to talk about this. Mayor DeShaw is meeting every other week with the DPW - there are no issues. DPW Foreman Tornatore is spending one hour in the morning and one hour in the afternoon at the Town Highway.

Mayor DeShaw asked Trustee McDade if he was still interested in being liaison to the sewer plant. Trustee McDade would like to do that.

The Mayor noted that the ad has been posted for Village Administrator. She talked about her plan. The Mayor stated that she is not in a hurry to hire the wrong person.

Trustee Comments.

Trustee Haddad advised that there was a code meeting today. They talked about some things from the public hearings and are working through this. The Mayor asked about political signs. Trustee Warner stated that they talked about it with Village Attorney Jim Stokes and he does not think that we can play with it much - he is sending some information. Trustee Warner stated that Attorney Stokes does not think that the signs should be between the sidewalk and the road. The Mayor reported that she has received some calls on this. Trustee Haddad attended the Trinity Episcopal Church function on Saturday. It was very nice and the Church indicated to Trustee Haddad that it would like to partner with the Village to use their renovated space. The Board discussed possible options for the community uses of the Church's renovated space. Trustee McDade spoke to one of the groups and was told that before 9/11 they were involved in a program at BOCES to mentor parents in the community. The Mayor stated that it is something that we can support as an idea, but there are local services groups that would support this and provide the services. The Mayor talked about putting together the group that she started when she first became Mayor - The Interagency Council.

Trustee McDade advised the Board that he promised a lady that he would find out about her cat in a tree and the fire department not being able to assist her. The Mayor stated that this is not something that the fire department does.

Mayor DeShaw gave an update on the traffic light - it is on hold. The DOT has requested a meeting with the Mayor and Senator Dave Valesky made some calls. Trustee Warner asked if we still needed letters. The Mayor advised that we do and asked to keep them coming.

Trustee Warner found out some information about the State Street Park - it was first on a map in 1894 - she could not find a deed. Trustee Warner would like us to have a conversation about what to do with the State Street park. Trustee Warner thanked the Mayor for the work on the sidewalks on New Boston - she has had positive feedback on this. The Mayor is still trying to get a cross walk at the intersection of Canal/State and Main Streets. Trustee Warner updated the Board on the bathrooms at the fire house - Steve Pulverenti will put together a price for the work. Trustee Warner gave an updated on The Italian Festival - business owners on Canal Street were receptive to having the road closed for the festival and some wanted to participate. There were new people at the last meeting and 20-22 people are now working on this. Trustee Warner spoke with Joe DiGiorgio about having the museum work with the committee for the financial part.

Trustee Carpenter asked about the Canal Clean Up in the Village. The Mayor noted that we cannot touch the canal without permission. She talked about the progress that Administrator Carpenter made with the State on the clean up. The Board talked about cleaning up the canal and the creeks in the Village and who is responsible. The Mayor noted that property owners that have the creek on

their property are responsible for cleaning the creek. The Mayor is going to the Canal meeting on Wednesday in Rochester.

Trustee Haddad asked about Christmas lighting. The Mayor advised that she had many meetings on this - the Mayor is scheduling 3 companies that do holiday lighting. She will have the Beautification Committee meet or have a conference call with these companies. The Mayor advised that there is a donor for some lights. Mayor DeShaw let the Board know that the Beautification Committee will be doing the whole village design - DPW in the past has done this. The Committee would like to do this now. The Mayor gave them permission to put two (2) trees in the park. The committee is working with Rick Stevens on a Santa House - it is being build from pictures of the past house. The tree lighting and parade will be on the Saturday after Thanksgiving.

The Mayor asked for a motion on the Sexual Harassment Policy that was sent by Attorney James Stokes.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the Resolution Adopting the Village of Canastota Sexual Harassment Policy. **Discussion:** Trustee McDade asked if a complaint is filed at the Village level, who has the authority to determine if the action constituted a sexual harassment offense and what sanctions will be imposed against the employee? The Mayor stated that the complaint will come to her and the information is in the Village Handbook. Trustee McDade asked if the Mayor were to decide that a case exists, could someone be fired. Mayor DeShaw responded that she would request assistance from our attorneys for human resources matters. It would be a discussion with the attorney likely to be had in executive session. Trustee McDade does not want to create a situation where a future mayor could fire someone after making a determination themselves. Mayor DeShaw believes that since we will always have an attorney to guide them, future mayors should take advantage of that. Trustee McDade is concerned about this topic currently in our society and does not want something to happen without certain processes in place. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to adjourn at 8:35 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer