

VILLAGE OF CANASTOTA
MINUTES
October 15, 2018

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Bill Haddad (7:03 p.m.); Trustees Rosanne Warner, Jeff Carpenter and Bill McDade; Chief James Zophy; Chief Frank McFall; Recreation Leader Allison Forth; Recreation Specialist Sarah Forth; and Bruce Burke of PAC 99.

ABSENT: None.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the minutes from the August 20, 2018, meeting. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the minutes from the September 5, 2018, meeting. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, to approve the minutes from the September 17, 2018, meeting. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the General Fund Abstract in the amount of \$199,985.78. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$35,551.01. Passed 5 to 0.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve the Capital Fund Abstract in the amount of \$2,712.89. Passed 5 to 0.

Delegations.

None

Department Heads.

Chief McFall advised that they are working on the 2018 FEMA grant and they decided on a micro grant - \$50,000 maximum and it can help with several different projects. Chief McFall reported that past Chief Tony Tornatore passed away today. Calling hours will be posted and the Fire Department will go in full dress uniforms with their honor guard. They will also put out the black buntings on the firehouse. Chief McFall also stated that the flags at the firehouse will be flown at half staff. The Mayor advised Chief McFall that the firemen's flag can be flown at half staff, but the US flag cannot as there is protocol for flying the US flag at half staff. Mayor DeShaw noted that Doug Chandler is doing a draft of the grant and the Mayor will review it. She is expecting a draft at any time. Chief McFall says that Doug Chandler is 60% done with the grant application.

Chief Zophy offered his condolences on the passing of Tony Tornatore and offered the services of the police department if needed. Chief noted that a search warrant was executed on West Avenue along with the Sheriff's Department and drugs and money were seized. The drugs were removed and they were getting help from neighbors who were happy to have this taken care of. Chief noted that people are coming here from other locations when the police department there move them out. Chief reported that the officers' stats are doing well - he has shared them with the Mayor. They have had better numbers lately and are not waiting for calls to come in. Chief also reported that they are investigating recent fires and they have some suspects.

Recreation Leader Allison Forth reported that they are working on two (2) big events - Trunk or Treat and Craft Fair. They have 85 spots with only 20 left for the Craft Fair. Allison believes that they will sell out. The event was boosted on Facebook and they have over 1,000 people interested in coming. Allison talked about the types of vendors that will be at the Craft Fair.

Sarah Forth talked about Trunk or Treat. It will be held on October 27 at 6:30 at the Firemen's pole barn. She has 18 confirmed trunks so far and they are getting community members as well as businesses. There will be games and food and the pumpkins are coming from Debrucques.

Allison Forth talked about the Tree Lighting and stated that the Village is doing the hot cocoa and cookies. The Mayor added that it is more than just the Tree Lighting - we are also having a Holiday Light Parade and Santa House. Mayor DeShaw noted that we have permission from Joel Arsenault to use the corner store front on Peterboro and Center Streets. Allison stated that businesses that are not in town could possibly use this space. The Mayor advised that they are looking for floats for the parade.

The Mayor asked how the fitness program was going. Allison advised that it is going well and they are glad that they kept yoga at the studio for the atmosphere and she believes that it is bringing out a new group of people. Sarah reported that they are moving to the weight room for the next session.

Motion by Trustee Haddad, seconded by Trustee McDade, to approve the attached Resolution supporting the grant application to the Erie Canalway Heritage Fund. **Discussion:** The Mayor explained that this is an application that she and Joe DiGiorgio are working on for the next mural for the bridge on Diamond Street. The grant is for \$3,500 with a 50% match - the total project is \$7,000. The Mayor advised that this resolution is a requirement for the grant application. Trustee Carpenter asked about touching up the other mural. The Mayor advised that the concrete has to be fixed first and that we are working on that and then Corky will be able to fix it. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to authorize Clerk/Treasurer Williams to turn over to the Madison County Treasurer's Office unpaid taxes for fiscal year 2018-2019 in the amount of \$145,562.81, with interest thereon at the rate of 8% for a total of \$157,207.80.

Discussion: Trustee McDade asked what we are doing. The Mayor explained that this is for the unpaid taxes. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Haddad, to approve the attached Request from Enid Lewin to use the Canastota Fire House on November 10, 2018, from 1 - 5 p.m. for a baby shower. **Discussion:** Trustee Warner asked if we had received proof of insurance. Clerk/Treasurer Williams confirmed that we have. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to approve the attached Request from Steve Perry to use the Canastota Fire House on October 26, 2018, from 4 - 9 p.m. for a Halloween party. **Discussion:** Trustee Warner asked if we had received proof of insurance. Clerk/Treasurer Williams confirmed that we have. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the attached Schedule of Services & Fees from Integra Consulting Services Inc. in the amount of \$110/month for monthly Remote Monitoring and Management services of the computers and server in the Village Clerk's Office. **Discussion:** Trustee Haddad asked how we got this company. Clerk/Treasurer Williams advised that this is the same company that we have been using with a new owner. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve payments totaling \$3,645.25 from the General Fund to MBI for health insurance debit card transactions from September 1, 2018 thru September 30, 2018. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, authorizing an ACH by USDA from the Sewer Fund in the amount of \$10,667.50 for payment of principal in the amount of \$7,000.00 (97106.02 Debt Service) and interest in the amount of \$3,667.50 (97107.02 Interest on Debt Service) owed on the 1998 Rural Development Phase I Serial A Bond. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, authorizing an ACH by USDA from the Sewer Fund in the amount of \$3,192.50 for payment of principal in the amount of 2,000.00 (97106.02 Debt Service) and interest in the amount of \$1,192.50 (97107.02 Interest on Debt Service) owed on the 1998 Rural Development Phase I Serial B Bond. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, authorizing a wire transfer from the Sewer Fund to M&T Bank in the amount of \$96,962.00 for payment of principal (97106.02 Debt Service) owed on the 2014 EFC WWTP Capital Upgrade Bond. Passed 5 to 0.

Correspondence.

- Letter from Spectrum regarding rate increases.

Mayor.

The Mayor is working on the grand opening event for Dutchland with the developer and the Lieutenant Governor's Office. The event was moved from Tuesday to Wednesday at 9:00 a.m. She has received confirmation that Lt. Governor Hochul as well as Assemblyman Magee and Senator Valesky will attend, as well as company executives. There are about 70 people coming so far - invitations went out today. The Mayor is working on a program - it needs approval from the Lt. Governor. Parking at the event was discussed by the Board. The Mayor talked about the arrangement for the weather to shelter attendees at the event and about the catering.

Mayor DeShaw is working with Joe DiGiorgio on the Erie Canal Grant and with Doug Chandler for the FEMA Grant for the Fire Department. The Mayor had a conversation with the Executive Director of the Canal Corporation - he wants to meet with the Mayor to talk about how we are doing what we are doing in the Village. The Mayor is hoping that she can get the canal cleaned.

The Erie Canal Brewery is working on an offer on the Farr Building. The Mayor is working with them on grants and advised that should they get the building, they want to put a restaurant and a brewery in the building - this is in the very early stages of planning.

Mayor DeShaw asked Trustee Haddad about the score board at the recreation field. Trustee Haddad reported that he is working on this.

Mayor DeShaw advised the Board that the CDBG for Dutchland was approved and a portion of the money will come to the Village. We will use some of the money to draw entrepreneurs to our downtown - it has to be used for this purpose.

The Mayor has had a couple of meetings on the Facade Project - it is going very well. Letters should be sent this week to the applicants to tell them that they are accepted - there are no amounts yet as the committee is still working with each parcel owner on their estimates. Mayor DeShaw stated that the best thing this Board did was to hire historical architect Dean Biancavilla of Holmes, King & Kallquist to do the sketches. The property owners are extremely complimentary of his work. The Mayor stated that this will not be a typical project. Each project has gotten help so that each place will be historically correct. There are 4 large projects, some medium projects and some small projects. The Mayor reported that they took the steps of knowing what the owners wanted and now we are figuring out if it can be done. We have only \$300,000 which is being spent well right now. The Mayor is happy about how the money is being spent. Mayor DeShaw advised that we are at a point where we can give each applicant something. There is a problem with contractors because they did not know how to do the historical work. Dean Biancavilla was able to provide names of contractors that helped the process. The Mayor stated that it is going very well and letters should be going out this week. Mayor DeShaw advised that if there is any money left over, they will reach out to some more businesses.

Mayor DeShaw reminded the Board that we had approved up to \$7,500.00 for the services of Dean Biancavilla. The Mayor is asking for \$2,500 more for the work that he is doing, which Dean stated will be more than enough and he may not need at all.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve additional funds of \$2,500.00 as requested by the Mayor. Passed 5 to 0.

Trustee Comments.

Trustee Haddad showed a picture of the Minor League score board and the repairs that needed to be made as a result of wind damage. The score board was donated by the family of Brian Boston in his memory.

Trustee Carpenter is all set.

Trustee Warner is all set.

Trustee McDade is all set.

Mayor DeShaw advised the Board that we need to go into executive session for attorney/client discussions and that there will be no action taken after executive session.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to enter executive session at 7:41 for attorney/client discussions. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to exit executive session at 8:41. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to adjourn at 8:41 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer