

VILLAGE OF CANASTOTA
MINUTES
November 19, 2018

Deputy Mayor Haddad called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw (7:06 p.m.); Deputy Mayor Bill Haddad; Trustees Rosanne Warner, Jeffrey Carpenter and Bill McDade; Code Enforcement Officer Mike Adsit; DPW Foreman Antonio Tornatore; Police Chief James Zophy; and Recreation Leader Allison Forth.

ABSENT: None.

Motion by Trustee McDade, seconded by Trustee Warner, to approve the minutes from the previous meeting. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, to approve the following budget modification: Increase 85104.01 (Beautification) by \$7,257.50. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, to approve the General Fund Abstract in the amount of \$72,567.40. Passed 4 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to approve the Sewer Fund Abstract in the amount of \$28,035.76. Passed 4 to 0.

Motion by Trustee Carpenter, seconded by Trustee Warner, to approve the Capital Fund Abstract in the amount of \$4,653.41. Passed 4 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, to approve the Economic Development Fund Abstract in the amount of \$1,415.13. Passed 4 to 0.

Delegations.

None.

Department Heads.

Chief Zophy discussed with the Board the change that needs to be made to the SRO position at the school. The new title needs to be Special Patrol Officer. This makes the position a peace officer position and requires that the candidate be a retired police officer. Chief Zophy has spoken with the Mayor and the school. With this change, the officer is now eligible for a special waiver for retirement so that the officer can earn more than the \$30,000 maximum set by retirement. Trustee Haddad asked about special funding for the SRO through the County. Chief Zophy is not aware of any funding for this. The Chief stated that this position was created by the Governor specifically for retirees. The Board discussed the title that will be used for this position and the requirements for civil service. The Mayor asked if this is considered a union position. Chief Zophy stated that it is

not a union position. Trustee Haddad talked about the information regarding funding that he found online for the SRO in the new County budget. The Mayor believes that the school would be the applicant for the funds from the County. Chief believes that the money is available for the SRO if it is from the Sheriff's Department. The Board discussed the 211 waiver from retirement.

Motion by Trustee Haddad, seconded by Trustee McDade, to create the position of Special Patrol Officer and appoint Robert McCormick to the position and at the same time remove him from the position of competitive part-time police officer. Passed 5 to 0.

Code Enforcement Officer Adsit asked if anyone had questions about his report. He reported that Prime Materials is going well and gave an update on their progress. The drainage plan must be updated as the applicant used the existing report from when the Industrial Park was designed. CFR purchased the old Lavancher building in the Industrial Park. Their site plan application is with the Planning Board. CFR had to put in a detention pond. CEO Adsit sent a violation notice to Ariston Dairy with a copy to their attorney. He gave them until December 14, 2018, to make the appearance of the building better - it is currently an unsecured building. If the owners do not do anything by December 14, the Village will have to take care of it. The owner's attorney contacted CEO Adsit today and wanted to know if she was supposed to act on the notice. CEO Adsit advised that it was just a copy for her and her client needed to take action. Trustee Warner asked if we have to do the work can we put the cost on the taxes. CEO Adsit stated that we can. Mayor DeShaw hopes that the owners will respond. Trustee Haddad stated that there is a request by a local phone company to put fiber optics in at the Industrial Park. CEO Adsit explained that the phone company wants to put 3 poles in but our codes state that the utilities must be underground. CEO Adsit has tried to get in touch with the phone company to let them know that no overhead utilities are allowed in the Industrial Park. CEO Adsit advised that a demolition permit has been issued to a property on North Main Street. Mayor DeShaw shared a recent statistic that the Village consists of 55.5% rental properties. She suggested that the Codes Committee work on the rental registration process. The Mayor would like things with the Committee to move forward more quickly. Trustee Haddad gave an update on what codes the Committee is working on. The Mayor talked about looking at rental registration programs from other communities.

DPW Foreman Tornatore advised that the new truck is about 3/4 complete and should be about another 3-4 weeks. We have had 100 tons of salt sent to Fayetteville for the brine. DPW Foreman Tornatore reported that the lights are on the trees and up at the 9/11 Memorial. The Mayor asked DPW Foreman Tornatore to put the sidewalk plow out tomorrow. DPW Foreman Tornatore gave the Mayor his letter of retirement effective November 29. The Mayor has talked with Supervisor DiVeronica and we will keep the contract going through November. Mayor DeShaw congratulated TJ and asked him to create the legacy of cooperation going.

Motion by Trustee McDade, seconded by Trustee Warner, to accept Antonio Tornatore's retirement letter from the DPW beginning November 29, 2018, after 29 ½ years. Passed 5 to 0.

The Mayor congratulated Recreation Leader Allison Forth on her marriage. Allison reported that their next meeting is on Monday. This was a smaller year for Trunk or Treat, but they had a good turn out considering the rain. The Craft Fair was yesterday and they had 88 vendors and over 700 people attended. Allison reported that it worked well on a Sunday and that they think they will stick with a Sunday for the future. She also noted that the vendors seem to be happy. Allison is very appreciative of her Board and they have been there and helped with both recent large events. Fitness Program is finishing up and the next session will start again after the new year. The Tree Lighting and Holiday Parade are this weekend. Recreation is doing the hot cocoa. They are planning Glow Bowl for this winter and working on Paint with Us and a rocket ship class. Trustee McDade asked about the table fees for the craft fair. Allison stated that a 6x6 space was \$20; a 8x8 space was \$30 and tables were \$10 extra. Trustee Haddad asked about a summer program. Allison reported that they will have the mid-winter and spring break programs with the Public Library. The Mayor noted that Children's Council sponsors a summer program. The Mayor thanked Allison and Sarah and their committee members for all of their work.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to approve an ACH transfer to USDA on November 15, 2018, from the Sewer Fund (97107.02 Interest on Debt Service) in the amount \$5,715.00 for interest owed on the 1999 Phase II Rural Development Bond. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the attached request of Chief Zophy for the following road closures for the Holiday Parade on November 24, 2018: Railroad Street at 5:30 p.m.; Peterboro Street from James to Chapel for detoured traffic; Commerce at South Canal to Canal Street; and Canal Street at Peterboro and Main Street at 5:45. **Discussion:** Trustee Warner asked about the parade route. The Board discussed the route. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve payments totaling \$5,324.86 from the General Fund to MBI for health insurance debit card transactions from October 1, 2018 thru October 31, 2018. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee McDade, approving the attached Intermunicipal Agreement between the Village of Canastota and the Village of Fayetteville regarding salt brine for the period 11/1/2018 to 10/31/2019, and authorizing Mayor DeShaw to execute same. **Discussion:** Trustee Warner asked if there were any changes in the Agreement from last year. The Mayor advised that there were no changes. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Warner, approving the attached Preferred Maintenance Agreement with Urtz Service Company, Inc. in the amount of \$3,618.00, for calendar year January 1, 2019 - December 31, 2019, and authorizing the Mayor to execute same. (Note: This expense is shared with the Town of Lenox and is the same amount as the existing Agreement for 2018.) Passed 5 to 0.

Correspondence.

- Resignation letter from Linda Pease from the Planning Board. The Mayor noted that we are looking to replace her position.

- Letter from Charter Communications.

Motion by Trustee Haddad, seconded by Trustee McDade, to accept Linda Pease's resignation from the Planning Board effective today. Passed 5 to 0.

Mayor.

The Mayor spent time with the Beautification Committee and working with Charlene Barres on the parade, the tree lighting and getting lights up and ordered. The Beautification Committee has done a wonderful job all through the year. They are currently working on getting the brochure done for the Community Tree Program. They have been working on the decorations in the Village. They worked with the Mayor on the lights in the Clark Park and the trees and on the Santa House. The Mayor reported that there will be Santa Bags for the kids visiting Santa in the Santa House. They are doing a lot of work and the Mayor asked the Board to thank them. The Mayor has many thank you's to send out. Mayor DeShaw noted that the Santa House will be open soon but she is not sure exactly how many days. The cost is \$100/day and the Mayor noted that we have 5 days covered. Mayor DeShaw advised that the Committee is looking for other places to plant flowers. They will continue to work year around. Mayor DeShaw also wants the Board to thank the Holiday Parade Committee for their hard work. She stated that the best thing about this is the community engagement of these people.

The Mayor has been talking and meeting with CNY Hemp. They should be almost done and will there will be a ribbon cutting soon.

Mayor DeShaw announced that we have received the approval letter for the \$750,000 Community Block Grant. It is a 75/25 split with the Village as administrator. We get part of the money to develop opportunity for new income for people that are CDBG eligible. The Mayor will review the documentation and there will be a meeting coming up. The discussions with the grant writer was that we can use the 25% to help small business in our downtown. The money is not there until Dutchland hires new people - \$15,000 per job.

Mayor DeShaw met with Doug Fusillo of CCI - they are making a donation for the municipal holiday lighting. The Mayor noted that they have been more than generous as the cost of the lights in Clark Park and downtown is over \$7,500.00. The Mayor will send a thank you to them. There was a second meeting about the land on Route 13. The Mayor is getting more information. She believes that we need to speak with the Town of Lenox and thinks that there can be some other agreements

in place that will replace the taxes in the Village that are lost. The bottom line for the Mayor is that we discuss it in a way that exhausts all possibilities before we say no. Mayor DeShaw asked Doug Fusillo to put the plan together and asked CEO Adsit to put some information together on the land involved. Mayor DeShaw stated that the Village and the Town together are the Canastota community. When you look at economic development, you have to look at the whole community. The Mayor stated that you also have to look at other communities to see what they are doing. The Mayor talked about the possibility of what you could do on the Town side of Route 5 and other possibilities for development in the Village and Town. The Mayor would like to have a conversation where we talk about a win/win for us and the Town. Other communities are experiencing the same thing. The Mayor wants to look for creative ways to help development happen. She believes that we owe everyone our due diligence to make sure that we have all of the information. Mayor DeShaw noted that the property owners along Route 5 want sewer access to their properties. The Mayor needs more information about the possible development of the land south of Route 5. The Mayor is waiting to hear from Jerry Romagnoli with the land owners to know what they want to do. Mayor DeShaw stated that CEO Adsit has been doing a great job.

The Mayor noted that she and Clerk/Treasurer Williams need to talk about Dig Safely and Abundant Solar.

The Mayor noted that the REDC awards should come out during the second week of December. The Village project is a bottling/manufacturing company. Mayor DeShaw advised that the Farr Brothers building was sold to Erie Canal Brewing Company.

The Main Street Grant letters went out letting people know that they have been accepted. The people that met the original application have been sent a letter and everyone will get something done. The next step is to get contractors in and do good estimates. The architect has found two (2) historical masons for the applicants. It was difficult to find them. The County has been wonderful - Jaime and Stephan have been amazing. The committee has split up the applicants and the Mayor is responsible for the Chinese Restaurant and she has given this to Natalie Gustafson. The work should start in the spring and it is mostly outside work. The Mayor noted that there were a couple of late applications that the Committee will look at once they know how much they need for the first applicants.

Trustee Carpenter asked for an update on the light. The Mayor will be meeting with them in December.

The Village/Town Christmas Party will be on December 19.

Trustee Comments.

Trustee Haddad talked about the request from the fiber optic company. He believes that this would make our Industrial Park more marketable. The Mayor noted that one of the things that the tenants like is that everything is underground and clean.

Trustee McDade asked if we had a policy regarding sidewalk plowing. The Mayor noted that we do. Trustee McDade stated that for the past several years, the DPW plowed the sidewalk and this year with the last storm, it did not happen. Trustee McDade stated that elderly homeowners were not prepared and asked what we say to them. The Mayor stated that when the Village plows the sidewalks, it is a courtesy. The property owner is responsible for snow removal. The Board discussed the local law requiring the homeowner to clear the sidewalk. The Mayor stated that we cannot do the whole Village and that when we can, we try to do the sidewalks on the main streets. The Mayor talked about what happens with a storm and removal of snow on the Village sidewalks. DPW Foreman Tornatore explained how they clear the snow from the streets and sidewalks. The Mayor talked about the priority for snow removal. Trustee Haddad talked about the Codes Committee discussions regarding clearing the sidewalks and who is responsible. The Mayor talked about the fact that people may be believing that the Village will plow their sidewalk because we have been plowing the sidewalk. Trustee Haddad talked about trying to match people in need with people who want to help.

Trustee Warner talked about the Fire Council meeting the other night. They are concerned and they want to talk with the Mayor about the repairs that need to be made at the building. The Mayor advised that the Fire Chief needs to schedule regular meetings with the Mayor. Trustee Warner asked about the repairs to 125 and advised that the parts are in and asked if the DPW has time to do this. The Mayor asked Trustee Warner to bring back a message to the Fire Council that the Fire Chief needs to meet regularly with the Mayor like the other chiefs have. The Mayor and Trustee Warner talked about needing the Fire Chief to meet with the Mayor at least monthly if not more often. Mayor DeShaw invited Trustee Warner to attend those meetings.

Trustee Carpenter reminded the Board about off street parking and wished everyone a Happy Thanksgiving.

Motion by Trustee Warner, seconded by Trustee McDade, to adjourn at 8:32 p.m. Passed 5 to 0.

Respectfully submitted,

Catherine E. Williams

Catherine E. Williams
Clerk/Treasurer