

VILLAGE OF CANASTOTA  
MINUTES  
January 7, 2019

Mayor DeShaw called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Carla DeShaw; Deputy Mayor Bill Haddad; Trustees Rosanne Warner, Jeffrey Carpenter and Bill McDade; Village Historian David Sadler; and Bruce Burke from PAC 99.

ABSENT: None.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the minutes from the previous meeting. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to approve the General Fund Abstract in the amount of \$80,878.36. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Warner, to approve the Sewer Fund Abstract in the amount of \$41,118.21. Passed 5 to 0.

**Delegations.**

Historian David Sadler advised the Board that there is an author writing a book about Canastota. Dave is helping Drake Gaetano with the book - it is based on fact but will be fiction. Dave also reported that he is doing a lot of genealogy work.

Motion by Trustee Carpenter, seconded by Trustee McDade, to approve payments totaling \$4,335.73 from the General Fund to MBI for health insurance debit card transactions from December 1, 2018 thru December 31, 2018. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Haddad, authorizing payment in the amount of \$100.00 to Alere eScreen from the General Fund (51104.01.40) for participation in the required random drug testing consortium for calendar year 2019. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee Carpenter, to authorize payment in the amount of \$159.99 to Time Warner Cable for period 12/27/18 - 1/26/19 using the Village credit card. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, authorizing the Mayor to execute the attached Settlement Agreement and General Release between the Village and Niagara Mohawk Power Corporation d/b/a National Grid in the amount of \$1,726.04 owed to the Village from Niagara Mohawk for billing errors occurring during the period April 1, 2012 to present. **Discussion:** The Mayor reported that Dave Hess from National Grid came in and met with the Mayor and Clerk/Treasurer Williams. The Mayor discussed with the Board the work that was done by National Grid regarding inventory listing. The Village will be turning over to National Grid the remaining 5 poles that are in the Village name. The Mayor shared with the Board the pictures that she took of

the poles that will be turned over. Trustee Haddad asked about the amount of the refund against the charges for street lighting that were not billed to the Village during the audit period. Trustee Haddad asked about the audit, wanting to know if it was independent. The Board discussed the audit and the fact that we cannot go back for billing errors before this period. Clerk/Treasurer Williams will provide emails to Trustee Haddad showing that Computel was involved in the audit. Passed 5 to 0.

Motion by Trustee Warner, seconded by Trustee McDade, authorizing the Mayor to execute the attached General Release, Schedule SL2 and Form SL2 accepting the audit results and resulting updated inventory record regarding the street lighting in the Village. Passed 5 to 0.

The Mayor advised that Dave Hess is looking into changing the lighting to LED lighting in the downtown. The Mayor also drove Dave Hess down Canal Street and asked if we could do anything different with street lighting there. Mayor DeShaw stated that we couldn't do anything there because of the overhead lines. The Mayor also advised that most of the wires are Verizon wires. Mayor DeShaw will follow up with Verizon.

Motion by Trustee Haddad, seconded by Trustee Carpenter, to accept the attached proposal from Advantage Tech Solutions dated 8/3/18 in the amount of \$2,090.50, consisting of \$1,925.50 in materials and \$110.00 in labor, to authorize the Mayor to execute same and Clerk/Treasurer Williams to issue payment to Advantage Tech Solutions in the amount of \$1,925.50 from the General Fund (51104.01.40) for cameras at the DPW. **Discussion:** The Mayor stated that we already approved this. She noticed that the cameras were not up. The Mayor advised that we needed to authorize pre-payment of the cameras. Passed 5 to 0.

### **Correspondence.**

- Letter from David Davis about the Enhanced STAR Exemption. This has been referred to the Assessor who has responded to Mr. Davis already.

### **Mayor.**

Mayor DeShaw reported that there will be a grand opening on Friday, January 11, 2019, at 9:00 a.m. for CNY Hemp. The Mayor needs a red ribbon. The location is on Barlow Street next to Dutchland Plastics. A REDC grant was awarded and the money was to acquire a building and get them set up. Since they already have a building, they need to make a new plan. The Mayor reported that this is a startup location for CNY Hemp - we will see what happens next.

Mayor DeShaw advised that two (2) businesses were awarded REDC money - CNY Hemp and the Erie Canal Brewery. The Brewery received money for a cooperative to open a bottling facility. They are starting to look for a building. The Mayor noted that they had one in mine, but it was purchased by another company before they could make an offer. The company needs to wait for an official

letter awarding the grant, but then they can start looking for other locations. The Mayor congratulated both companies.

Mayor DeShaw advised the Board that Bob Menikheim has prepared an MOU for the Visitor Center. The Mayor will send it to Attorney Stokes for review. This is putting a Visitor Center at the Farr Brother building. The Mayor is working on the details.

Mayor DeShaw has been discussing with the DPW picking up a dump truck. Shane Nodine and Eric Berry went to look at the truck in Smithfield and it is a better purchase than the truck at the County. They believe that they can negotiate a price of \$10,000 to buy the truck from Smithfield. The Mayor believes that this will be the final piece of equipment that we need to purchase. She will have more at the next meeting.

The snowflakes will stay up until March. The rest of the decorations are down except for the wreaths - they will be taken down at the end of January.

The Mayor advised that 2017 has been filed. She is waiting now to find out how long 2018 will take. Mayor DeShaw advised that we got behind at one time because of illness, but the Mayor wants us to make sure that the work now gets done on our schedule. Mayor DeShaw might look for another firm to help us with the work. Trustee Haddad asked about when the last RFP was done. The Mayor would like to get this done before we start looking at a new company to do the work.

Mayor DeShaw reported that she asked Code Enforcement Officer Adsit to send a violation notice to Ariston Dairy - it was sent and the Mayor notified them that the very serious notice was coming and that the building was unsecured. She also told them that the Village would be doing the work and charging them for the repairs. Ariston Dairy called the Mayor and she talked to them about the problems with leaving the building the way that they have. They are telling the Mayor that they are moving forward. The Mayor told them that the building must be covered up now. The owner has a contractor putting up walls to make it a safe structure. They also told the Mayor that they want to rent their other building. The Mayor talked with them about the damage to the building that needs to be fixed before it can be rented. Mayor DeShaw is looking for potential tenants, but is hesitant to share because of the condition of the building. The Mayor hopes they will start soon.

Mayor DeShaw met with the Fire Department - she walked through the fire house. The Mayor believes that we will have to spend some money on the building this year. The historical architect, Dean Bellaviano, was also there. The Mayor noted that the last time windows were put in that building, residential windows were used. The windows were not safe - Mayor DeShaw advised that one has blown in. The Mayor was glad that Dean was there also because the firemen want to do the work the right way and make the renovations historically correct. The Mayor's initial reason was to bring in the architect for the ceiling work. The Mayor explained that because the ceiling is sheetrocked, we can spray a waterproof substance on the ceiling. Mayor DeShaw stated that they

also looked at the bathrooms upstairs. The bathrooms need to be renovated. The Mayor asked for a sketch from Dean for the new bathrooms. She will talk with Supervisor DiVeronica and ask about a shared expense. The Mayor is working with Anthony Palamara for a grant source to update the building, but feels that we need to be prepared to spend the money even if we do not get a grant. The Mayor stated that we might be able to put the elevator in there also. Mayor DeShaw would like to walk through the building with the Board.

The Mayor advised that the Director of the New York Canal Corporation wants to meet with the Mayor on the 22<sup>nd</sup> to have a conversation about the brewery and the Reimagine pocket neighborhood site and the Mayor wants to talk about the canal clean up. Mayor DeShaw has spent time with Joe DiGiorgio of the Canastota Canal Town Corporation to file paperwork with the State to become a Charter. This is needed for the museum status. The Mayor spoke with the Board about the issues and what she has done for them and what has to be done.

Mayor DeShaw reported that they will e meeting soon on the Main Street Grant. She called the owner of the former Heintz building about the windows and the dumpsters out back - cameras have been installed by the property owner. The Mayor talked about them doing a grant application to have the front of the building painted. Trustee Warner asked if this building is a SHPO building. The Mayor stated that there are separate buildings and not all are historical buildings. She advised that most buildings are following SHPO guidelines.

The Mayor advised that Recreation has a last minute request for payment instructor fees for Session 2 of the Fitness Program.

Motion by Trustee Haddad, seconded by Trustee McDade, authorizing the following payments from the General Fund (73104.01.149 Wellness) to the instructors for Session 2 Fitness Program Classes: \$270 to Marriah Gough for 9 Zumba classes; \$120 to Lorraine Arsenault for 4 Yoga classes; and \$120 to Jamie Smith for 4 Pound classes. Passed 5 to 0.

The Mayor thanked Allison Forth and Sarah Forth for recruiting new instructors.

### **Trustee Comments.**

Trustee Haddad is all set.

Trustee Carpenter is all set.

Trustee Warner asked about the ladder truck. The Mayor advised that Chief McFall is getting a couple of websites that are fire specific to advertise the old ladder truck.

Trustee McDade saw on FaceBook that we are looking for ZBA members and one Planning Board member. The Board talked about the members of the Boards. Trustee McDade asked about the search for a Village manager. The Mayor has a couple of resumes that she needs to review. She may put another ad out and she is actively recruiting. The Mayor also reported that the DPW openings need to be posted for 10 days. She has been giving it some thought and if we promote from within, there could be 2 openings in the DPW.

Motion by Trustee Haddad, seconded by Trustee McDade to enter Executive Session regarding contract negotiations at 7:53 p.m. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Haddad, to exit Executive Session at 8:15 p.m.

Motion by Trustee Haddad, seconded by Trustee McDade, to approve the attached Resolution Ratifying Labor Agreement with PBA. Passed 5 to 0.

Motion by Trustee McDade, seconded by Trustee Carpenter, to adjourn at 8:16 p.m. Passed 5 to 0.

Respectfully submitted,

*Catherine E. Williams*

Catherine E. Williams  
Clerk/Treasurer