VILLAGE OF CANASTOTA

MINUTES

January 19, 2021

Mayor Warner called the meeting to order at 7:05 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Rosanne Warner; Deputy Mayor Jeff Carpenter, Trustee Doug Gustin; Trustee Watkins; Code Officer Mike Adsit, Fire Chief TJ Tornatore, Sgt Sean Barton; Recreation Leader Nicole Boston; Recreation Board Member John Pinard Jr. ; Town of Lenox Supervisor John Pinard; Jordan Pannel and Bruce Burke PAC 99.

ABSENT: Bill McDade

Motion by Trustee Watkins and second by Trustee Carpenter to approve the minutes from the December 20, 2021 meeting. Passed 4 to 0.

Motion by Trustee Gustin and second by Trustee Watkins to approve the following budget transfers: move $6,420.42 from 90108.01 (Employee’s Retirement) as follows: $104.88 to 11304.01 (Court Contractual), $3,190.54 to 14204.01 (Attorney) and $3,125.00 to 85604.01 (Tree/Stump Removal). Passed 4 to 0

Motion by Trustee Gustin and second by Trustee Carpenter to approve the following budget modification: increase 81202.02 (Sewer Capital) by $11,337.61. (Note: this is to accommodate the cost of the emergency repair to South Canal Street.). Passed 4 to 0.

Motion by Trustee Watkins and second by Trustee Gustin to approve the General Fund Abstract in the amount of $100,560.70. Passed 4 to 0.

Motion by Trustee Gustin and second by Trustee Carpenter to approve the Sewer Fund Abstract in the amount of $38,518.17. Passed 4 to 0.

**Public Comments**

None

**Department Heads**

Sgt Sean Barton stated that he submitted his report with December’s numbers. He stated they are losing a couple of the part time police office that are going to full time positions elsewhere. Sgt Barton asked for approval to bring back Jordan Pannell and James Gleasman as part time police officers. Jordan is full time in North Syracuse and James has just retired Frankfort Police. Mayor asked Sgt Barton about the cars and he stated that 202 is the new used car and 201 is the brand-new car.

Motion by Trustee Gustin and second by Trustee Carpenter to approve the appointments of James Gleasman and Jordan Pannell as a Part-Time Police Officers effective January 24, 2022, based on the request and recommendation of Sgt. Barton. Passed 5 to 0. (Trustee Watkins did state that he believes they should stay with panel interviews for full and part time workers. Mayor stated that Trustee Watkins could then take over doing all the scheduling the part time summer help.)

Fire Chief TJ Tornatore stated they are waiting for contract to come back on the new fire truck. Mayor signed everything, they did include the penalty clause that was required by FEMA. The chassis cost is where the department will lose on the equipment. Could not get them to issue a pre-payment bond because it would cost them money to buy the bonds; so they refused to do it. There is no prepayment allowed, as a municipality the Village cannot pay for something we don’t have position of. Department is doing some training out at Madison County and it is going well.

Code Officer Adsit stated he is trying to catch up on fire inspections, due to Covid he is still not going into any apartments but he wants to do hallway and perimeter work. He has spoken with the Mayor regarding property on State Street and a few other areas and has sent out a public nuisance law to the attorney to draft. He believes we have to go after some of these people with civil action, hope to have new law to the Board for the next meeting. Code Officer Adsit is getting daily calls regarding state street and was told there was an altercation there last week with tenant and landlord and tenant ripped up the agreement to clean the place up and stated he is no moving.

Recreation Director Nicole Boston submitted and annual list of events and looking to add other stuff. They have Spring painting, CPR Classes with GLAS, glow bowl and a Couch to 5K 12 Week Plan.

Mayor asked for a motion to approve the upcoming events for recreation. Motion by Trustee Gustin and second by Trustee Carpenter to approve the CPR Classes, Glow Bowl and Couch to 5k events. Passed 4 to 0.

Nicole stated that people are still reaching out regarding a basketball program, stated the school is starting to open up but they would need people to still help run the programs. Stated time might be running out for this program this year. Mayor stated that maybe someday the village could find funds to fix the outdoor basketball courts and the kids could play outside like they used to.

Mayor stated that she spoke with the Town of Lincoln Supervisor Melissa Durring. She would like to talk about having Lincoln come back into the recreation program. If they do, we may have to reconstruct the recreation committee to include a couple people from Lincoln. Since Lincoln is part of 5 school districts, do we open it up to all of Lincoln or just the ones that go to Canastota School District.

Mayor asked if Town of Lenox Supervisor had anything. Mr. Pinard stated that he would like to talk with Recreation Director Nicole Boston about using the skate park for some possible venues. Stated that Town will still be maintaining it but would like to use it for more activities. He also would like to see Town of Lincoln get back into the Recreation program.

Mayor ask Deputy Clerk Treasurer if she had anything, stated she has nothing.

Motion by Trustee Carpenter and second by Trustee Gustin approving the membership of Scott Barker into the Canastota Volunteer Fire Department based on the attached request from Anthony Palamara on behalf of the Fire Council. (Note: A copy of Scott’s driver’s license has been received.). Passed 4 to 0.

Motion by Trustee Gustin and second by Trustee Watkins approving the reinstatement of Kevin Kodya, Jr. As a member of the Canastota Volunteer Fire Department based on the attached request from Anthony Palamara on behalf of the Fire Council. (Note: A copy of Kevin’s driver’s license has been received.). Passed 4 to 0.

Motion by Trustee Carpenter and second by Trustee Gustin approving a credit in the amount

of $327.10 against the sewer charges on the December 31, 2021, OCWA bill for property owned by Pat Mitchell and located at 108 Will New Boulevard, Canastota, New York. (Note: The reason for the excess water consumption was due to a toilet leak that was fixed during this billing cycle.). Passed 4 to 0.

Motion by Trustee Gustin and second by Trustee Carpenter to approve payments in the amount of $5,769.57 from the General Fund to MBI for health insurance debit card transaction from December 1, 2021 - December 31, 2021. Passed 4 to 0

Motion by Trustee Carpenter and second by Trustee Gustin authorizing the wire transfer to M&T Bank from the Sewer Fund in the amount of $32,650.76, for payment of principal in the amount of $30,000.00 (97106.02 Debt Service) and interest in the amount of $2,650.76 (97107.02 Interest on Debt Service) owed on the 2004 EFC Phase 3 & 4 Bonds. Passed 4 to 0.

**Correspondence**

Grant Award Notice approving Village for $14,883.00 for Livescan Equipment Program 2022.

**Administrator**

None

**Mayor**

Mayor stated she did a written report for everyone to review. She wanted to first thank Sgt. Barton and Officer Preuss for the work they did to get approve for the Livescan Equipment grant that was awarded to the village in the amount of $14,883.00. Letter states Village has until December 2022 to purchase equipment. Sgt. Barton is working on getting 3 written quotes to review. There was also $3,500 in the budget for new tower and software upgrades, so adding that with the grant will get them state of the art scanning equipment.

Applied for CSX Grant, which have not heard on yet. Trustee Carpenter asked if it can be used on school age kids. Had to give them a list of things they would use it for. Railroad safety, speed signs, looking for ideas to use for the funding.

Tim O’Hara dropped off engineering reports, bill was given to Cathi, Foremen Maxwell currently has the drawings. That was all using the ARPA Fund.

Received guidance documents for the ARPA Fund, was hoping treasury was not going to require quarterly reporting on that apparently that is not how it will work. Cathi had asked that maybe the Board would consider having a group administer the funds. Mayor had conversation with Jim Cunningham from NWT and is also supervisor of Town of Nelson. They hired the Bonadio Group to administer the ARPA funds, who told them to set aside $20,000 incase there was any problems. Received letter from Laberge offering to do the same work; not sure what was included with them. Any group would take a percentage. Trustee Gustin asked if work going out for RFP, Mayor stated since she didn’t know what they would charge not sure if it meets the threshold or not.

Mayor asked Town of Lenox Supervisor Pinard if they were managing their own ARPA funds and he stated yes. He stated that under the final rule they have opened things up and the rules on what you can do, not looking for as much discretion as previously, you have to be able to show that it was used for a recovery of some sort; advancement of the community.

**Trustee Comments**

Trustee Carpenter – none

Trustee Gustin – none

Trustee Watkins - none

Motion Trustee Watkins and second by Trustee Gustin to adjourn meeting at 7:40 pm. Passed 4 to 0.

Respectfully submitted,

Karen Galavotti

Deputy Clerk/Treasurer