

VILLAGE OF CANASTOTA  
MINUTES  
May 20, 2024

Mayor Warner called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Mayor Rosanne Warner; Deputy Mayor Doug Gustin; Trustees Jeff Watkins, Lori Torrey and Bill Haddad; Recreation Leader Cherie Bealer; Fire Chief Lyle Chafee; Police Chief Sean Barton; DPW Foreman Doug Holdridge; Village Historian David Sadler; Dan Cunningham of CWT (7:09 p.m.); Mark Taylor, Patty Wells and Bruce Burke of PAC 99.

ABSENT: Village Administrator Jeremy Ryan

Motion by Trustee Watkins, seconded by Trustee Torrey, to approve the attached minutes of the May 6, 2024, meeting. **Discussion:** Trustee Watkins asked how we are doing getting them online. Clerk/Treasurer Williams advised that she is working on this with Administrator Ryan. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Gustin, approving the following budget transfers: move \$1,026.55 from 19904.01 (Contingency) to 11304.01 (Court Contractual); \$1,159.02 from 19904.01 (Contingency) to 16204.01 (Village Hall Contractual); \$4,360.47 from 90158.01 (Police & Fire Retirement) to 14204.01 (Attorney); \$18,086.95 from 51421.01 (Snow Personal Services) to 51101.01 (Street Personal Services). Passed 5 to 0.

Motion by Trustee Watkins, seconded by Trustee Haddad, to approve the following budget modification: increase 81604.01 (Refuse/Garbage) by \$35,121.62. **Discussion:** Clerk/Treasurer Williams explained that there were bills from the previous fiscal year that were paid in this budget. Passed 5 to 0.

Motion by Trustee Torrey, seconded by Trustee Watkins, to approve the attached General Fund Abstract in the amount of \$55,276.56. Passed 5 to 0.

Motion by Trustee Watkins, seconded by Trustee Haddad, to approve the attached Sewer Fund Abstract in the amount of \$8,852.70. Passed 5 to 0.

**Department Heads.**

Chief Barton asked the Board if they had his numbers and stated that they are making it work with the move to downstairs. Chief Barton advised that the PD was awarded \$106,000 in the LATech Grant. He talked about some of the items that they will be purchasing for this grant. The Mayor asked who will be doing the reporting on the grant. Trustee Watkins did not believe that there would be reports needed. He thinks that you buy something and then they will reimburse you and the Chief has heard something else. The guidance documents come out at the end of the week. Trustee Torrey asked about the high mileage on one vehicle and less on others. Chief explained the rotation of

vehicles and how we are trying to conserve mileage on some vehicles. He also talked about the new truck that will be here soon. The Board talked with Chief about 202 that will go to auction after the truck is received and put in service.

Chief Chafee advised the Board that they have been pretty busy. The air packs came in last week and they are waiting on Jerome to put them in service. Chief Chafee asked about the AED Grant that Officer Preuss was working on. Chief Barton spoke about the grant and where the AEDs will go. Trustee Watkins noted that Little League asked about that yesterday at their meeting. The Board talked about AEDs with Chief Chafee and Chief Barton. The Board talked about what to do with AEDs and non-village organizations, such as AYSO. Chief Barton suggested that the PD might have a unit that he could donate to AYSO once he gets new AEDs. The Board talked about the locations of the AEDs at the Rec Field and in the Village buildings. Trustee Watkins noted that there are sometimes when the Rec Field is being used and the buildings are not open. Chief Barton is concerned that there could be destruction of the AEDs if we put them outside at the Rec Field and other places in the Village, but they need to be accessible if someone needs to use them. Chief Chafee noted that some of his AEDs have dead batteries and they are finding that their units are obsolete and having trouble replacing the batteries now.

Chief Chafee advised the Board that he went to Harrisburg to look at some ideas for a rescue/pumper. All of the trucks are indicating about the same build time - 4 years from order to delivery. The Mayor has information on the trucks that we are looking to replace with a new truck. The Board and Chief Chafee talked about the problems that they are having with finding parts for these American LaFrance trucks since American LaFrance went out of business. The Chief did note that both of the trucks are in good shape. These two (2) vehicles are being replaced by one truck and then we should be good with trucks for 20 years. Trustee Haddad asked what the cost of a new truck would be. Chief Chafee advised that it will cost about \$1 million. Trustee Haddad asked what the commitment would be from the Village if we were to buy something. Chief Chafee advised that they have not gotten that far. Trustee Haddad asked about the chance for a FEMA grant to replace these trucks. The Mayor noted that FEMA won't look at an application unless the trucks that are being replaced are over 30 years old. The Board talked about options for purchasing a truck 4 years out - bonding for the deposit or making the payment from fund balance. Chief Chafee will check on this and get more information back to the Board. He offered to have someone come in to talk with the Board. He also invited the Board members to come with them to East Syracuse to look at the new truck that they just purchased from Hamburg, New York. There is a truck committee working on this already. The Mayor suggested that Doug Gustin, the Board Liaison, be involved and be given information about what they are looking at to make this process better than the last time. Trustee Watkins would like to have a conversation about how we are going to pay for this before we are looking at anything. Possibilities for raising money to help pay for the truck were discussed. Chief Chafee noted that they are just looking at this time and there are no commitments. Trustee Watkins believes that there is a possibility that the Town Fire Tax could be increased to help make up funding for a new truck. He noted that the Town of Cazenovia gets a large amount of money from the Fire Districts to help build a truck fund. The Board discussed with Chief Chafee how to

move forward with this. Trustee Watkins does not want to make a problem for the next Board in four (4) years when they have to pay for this truck. Chief Chafee thanked the Board for letting them have the annual dinner at the fire house - he thought everyone had a great time and it was well attended.

DPW Foreman Holdridge reviewed his report and noted that we have a structure on South Canal Street that they fixed. He ordered new flags and replaced the ones that were needed. The Hometown Hero Banners are up and look fantastic - there were a lot of people who did not know that they were getting them. Doug advised that they have been waiting for sensors for the MSA system. They will be here on July 18 and 19 they will be installed and programmed. Trustee Torrey asked about the tall grass at the OCWA Building fenced-in area. Doug explained that it will be mowed this week - they had to pick up the screws before they could mow. Doug talked about moving the Santa House on the Post Office property - they have given permission for us to do this. He talked about the plan to put in a concrete pad and a bench for the summer and the Santa House will be put there in the winter. The Mayor asked the Board about dedicating a bench to Jim Caldwell - the Chamber had asked about this. The Mayor asked the Board if they were in favor. Trustees Torrey and Gustin are in favor. Foreman Holdridge talked about his suggestion for a parking spot and a plaque in memory of Jim Caldwell. Trustee Haddad asked if the Chamber would do what we approve. The Mayor believes that the Chamber would come up with the bench and plaque - she will go back to them and ask. The Mayor noted that Rick Stevens said anything between the bank and Jim's Office would be acceptable. Trustee Haddad wondered if the Chamber would like to partner with the Village. The Mayor asked Trustee Torrey to bring it up at the Chamber and asked Trustee Haddad to ask the Civic Club.

Trustee Haddad spoke with DPW Foreman Holdridge this morning about Little League's concern regarding supplies - they have the combination now for the building locks and they are working on the issue with the lights. The Board discussed recent problems with the lights in the restrooms at the Rec Field. The Mayor wants to make sure that everything is taken care of with access to lights. Trustee Watkins explained what happened on Friday night and how they are going to make sure that it won't happen again. Trustee Haddad noted that he asked DPW Foreman Holdridge to put lights on the batting cages to help light the area. The Board talked about what to do with this.

Dan Cunningham reviewed his report with the Board. The UV has been on since May 1 and samples have been sent out. He expects everything to be good. The solar panels have been put back online. Dan noted that they are getting a lot more power from the panels now. He talked about the back-up batteries that are in a cabinet - he does not believe that they are effective any more. The Mayor is going to check to see if she can find out what these are for. Dan explained where the batteries are located. He thinks that they might have been used to power lights around the building if there was a power outage. The Mayor asked if the flow is normal and Dan stated that it is in line with last year.

Village Historian David Sadler talked about the historical markers that he and members of the Beautification Committee cleaned - he appreciates the help because he had been doing them by

himself in the past. The Mayor asked how many they did - Dave thinks 8 of them. He is still looking for information for more historical markers. Mayor Warner asked if these markers were for the town. Dave advised that there are many that he is working on all at once and it is a slow process - he does not know where all of the information is. The Mayor offered help to Dave - he could have access to minutes if he needed it. The Mayor advised that it is not indexed and some of the handwriting is very old-style and hard to read.

Cherie Bealer went over her report with the Board. She talked about the art show this week - 6:00 p.m. on Wednesday. The Board will be in a joint meeting at the time. The Couch to 5K is in week 10. The April Book walk is done and they are on to May. Cherie advised that 5 kids came in to the library for a prize. She talked about what the library is doing with the book for the book walk. Cherie advised that there were no Earth Day Craft sign ups - they are going to try to figure out why. Memorial Day 5K is this weekend. So far 20 people have signed up - they are hoping for more. The bibs came in for the runners - they were provided by the Legion and the Legion will provide refreshments. They have started advertising Cana-l-stota and they are looking for interest. They are putting a table at the Fishing Derby and they are excited about the Boxing Hall of Fame Parade. The Mayor when the parade starts on Memorial Day - 10:00 a.m. Trustee Watkins suggested that they hold the race the weekend before.

### **Public Comments.**

None

Motion by Trustee Watkins, seconded by Trustee Haddad, adopting the attached Resolution Introducing Local Law No. A of 2024, A Local Law to Add a New Article XII of Chapter 163 of the Code of the Village of Canastota to Prohibit Illicit Sump Pump Discharge. (Note: A roll call vote is required.) Passed 5 to 0.

Motion by Trustee Gustin, seconded by Trustee Haddad, to appoint Stephen A. White to the Recreation Commission for a 7-year term. (Note: The Oath of Office was not filed within 30 days of the previous appointment.) Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Watkins, approving the attached New Position Duty Statement creating the position of Police Sergeant and authorizing the Mayor to execute same. Passed 5 to 0.

Motion by Trustee Gustin, seconded by Trustee Haddad, accepting the attached resignation of Cassandra Cimpi as a police officer with the Canastota Police Department effective May 21, 2024. Passed 5 to 0.

Motion by Trustee Torrey, seconded by Trustee Watkins, appointing Cassandra Cimpi to the position of Police Sergeant effective May 22, 2024, at the salary of \$35.89/hour. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Torrey, approving the following Recreation Events/Programs:

- a. ASL Classes to be held on June 4, 18 and 24 from 6 - 7:15 p.m. in the Lawson Room of the Public Library. The fee for the class is \$20/person with a minimum of 10 people and a maximum of 20 people. The cost of the program is \$187.50 to the instructor, Roger Benn, to be paid from Program Development;
- b. Beginners Pickleball League to be held on Monday nights from June 17 until August 19, 2024 at the Canastota Central School Tennis Courts. There is no cost for participants or cost to the Village. Shay Sgroi will run the program;
- c. Cana-L-stota recommended fees for Vendor Permits: \$20 for craft vendors/businesses who intend to sell products; \$20 for food trucks/trailers; \$10 for food vendors who need to purchase temporary food permits (which costs \$40); free for non-profit organizations/informational booths.

**Discussion:** Trustee Watkins asked about the no fee for information booths. Cherie explained that if they are just giving out information, there is no fee but if they are selling something, they will pay the fee. Passed 5 to 0.

Motion by Trustee Watkins, seconded by Trustee Torrey, approving the attached PERMA Grant Disbursement Agreement in the amount of \$5,000 for the fiscal year 2024 Vest Grant and authorizing the Mayor to execute the same. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Watkins, approving the attached Agreement between the Village and Canastota Pop Warner in the amount of \$2,000.00 for fiscal year June 1, 2023 - May 31, 2024, and authorizing the Mayor to execute the same. Passed 5 to 0.

Motion by Trustee Gustin, seconded by Trustee Torrey, approving the attached request from Chief Barton dated May 14, 2024, for street closures for the Memorial Day Parade, Fishing Derby, Nate the Great 5K and 12K and Boxing Hall of Fame Parade. Passed 5 to 0.

Motion by Trustee Watkins, seconded by Trustee Haddad, accepting the attached resignation of Tyler Kilmer as a part-time police officer effective May 9, 2024. **Discussion:** The Mayor thanked Officer Kilmer and wished him luck in the City of Sherrill. Passed 5 to 0.

Motion by Trustee Watkins, seconded by Trustee Torrey, accepting the attached resignation of James Gleasman as a part-time police officer effective May 10, 2024. **Discussion:** The Mayor thanked Jim and noted that he has been here for a while and is doing a great job in Sherrill. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Gustin, authorizing Clerk/Treasurer Williams to be the Legal Contact/Signer on behalf of the Village of Canastota regarding the Village's account with MunicPay for the acceptance of credit card payments. (Note: Jennifer Farwell is currently listed as the Legal Contact.) **Discussion:** Trustee Watkins asked who this took so long. Clerk/Treasurer Williams explained why the change is now being made. Passed 5 to 0.

Motion by Trustee Haddad, seconded by Trustee Watkins, approving the attached Audit of Claims Resolution. Passed 5 to 0.

Motion by Trustee Gustin, seconded by Trustee Haddad, approving the attached Agreement with Accu Data Corp. for payroll processing and time and attendance services for a period of two (2) years, beginning on or about June 1, 2024, at the rate set forth therein, and authorizing the Mayor to execute the same. Passed 5 to 0.

Motion by Trustee Gustin, seconded by Trustee Torrey, to authorize the Mayor to enter into an agreement with Pristine Painting Pros, LLC for services to paint the CSX railroad bridges over Peterboro Street and Main Street at a cost of \$20,000.00, subject to review by the Village Attorney. **Discussion:** The Mayor advised that Administrator Ryan is really trying to get this done before the parade. Trustee Haddad asked if we are providing the paint. The Mayor advised that we are providing paint and flaggers but they are providing the lift. Passed 5 to 0.

Motion by Trustee Watkins, seconded by Trustee Torrey, to authorize the Mayor to execute the attached Contract with the Canastota CSD for use of the High School Cafeteria on May 30, 2025 from 5:00 p.m. - 8:00 p.m. for a New York Forward public meeting, at no cost to the Village. Passed 5 to 0.

Motion by Trustee Watkins, seconded by Trustee Gustin, approving the renaming of the Canastota Firemen's Field to the Douglas Chandler Firemen's Field. Passed 5 to 0.

### **Correspondence.**

- Notice from the City of Oneida regarding a moratorium on wind energy.
- Tree request from Brenda Witcombe of Den-Whitt Terrace which has been given to the DPW.
- Annual Report from OCWA

**Mayor's Comments.**

The Mayor advised DWP Foreman Doug Holdridge that there is a lot of brush on Wilson blocking the creek. Our CHIPS allocation for the year is \$253,000. The County awarded the bid to Dolomite for the paving contract. Mayor Warner advised that Administrator Ryan and DPW Foreman Holdridge will get the list done and they will contact Dolomite. The Mayor has completed the Canal Permit Application for the Cana-L-stota events. The updated insurance certificate will be available on June 1. The Mayor talked about the LWRP Phase II - she has been meeting with them regularly. We need a committee and they recommend that we use the same committee as Phase I. The Mayor reviewed the members who were on the last committee. There is one vacancy on this committee and the mayor is looking for someone to take that spot. She noted that we are still waiting for the contract back from the Secretary of State.

The Mayor advised that Tim O'Hara was in last week for the Post Construction Compliance Monitoring Plan and the QUAP - the Mayor asked for his help. The PCCMP was submitted in December and the DEC has questions that the Mayor needed help with. She recommends that we extend Tim's contract to let him do the PCCMP and QUAP.

The Mayor advised that the Market New York Grant is open and asked the Board if this is something that the Village wants to apply for. The Mayor explained what this could be used for and gave the example of the electronic sign at the Thruway. Trustee Watkins advised that he is not happy with the boundary as set with the New York Forward project - he is not happy that the Governor mentioned many of the projects that are now outside of the boundaries. The Board talked about the Village having to re-apply for our projects as well as the other projects that were in the first application. The Mayor explained how the first meeting went with the State and how the Local Planning Committee wanted to change the boundary. The Mayor talked about all of the projects that are likely going to be left out. She noted that the boundaries were extended to parts of Main Street. Mayor Warner asked StandTech if the Village could submit open call projects if the Village acquires the property on Diamond Street and the Erie Mill. She was advised that NY Forward does not like parking lots. Trustee Watkins asked if the Local Planning Committee can object to the boundaries. The Mayor advised that they can and did. The Board talked about these boundaries. The Mayor advised everyone to come to the next meeting. Trustee Torrey asked if people who were in the first application could apply. The Mayor advised that it is an open call and all businesses that originally applied have to apply again and any new business can also apply. The Mayor advised that the Local Committee can pick the projects but the State has the last decision. The Board talked about how the cost share will work and who will have the responsibilities to make the decision.

Mayor Warner advised that Administrator Ryan did find another carnival company and the likely dates are September 12 - 14, 2024. We are waiting for a contract.

The Mayor reminded the Board that we are making a decision on the zone change for the Wanderer's Rest project at the next meeting.

**Trustees Comments.**

Trustee Watkins asked if any outside organization have asked for permission to use the Rec Fields. Rec Leader Cherie Bealer has not received any requests. Trustee Watkins advised that the Syracuse Jr. Chiefs have been using the field and he is not sure who would have given permission for that.

Trustee Haddad noted that he recently attended a meeting at the County that was very well conducted and that this is the 90<sup>th</sup> year of the Civic Club - he will verify this information and get back to the Board. Trustee Haddad also attended the Wanderer's Rest informational meeting at the library. There were not many people there. He noted that Wanderer's Rest did a good job explaining things. The Mayor received an email from Sarah Murdie stating that they only had one person from Port Street attend. Trustee Haddad is concerned about the funding for the project. The Mayor noted that she spoke with Sarah Murdie of Wanderer's Rest and she noted that it is difficult for them to fund raise without a place. The Board talked about the funding issues with trying to get money. The Board talked about what the Planning Board could do to require something different or more than the code requires for screening. Trustee Haddad is concerned that if Wanderer's Rest does not go in there, the lot could be sold and something else could potentially go in there. The Mayor talked about the difficulties with making this decision - Wanderer's Rest, businesses and residents could be happy or not happy.

Trustee Torrey has nothing tonight.

Motion by Trustee Haddad, seconded by Trustee Gustin, to enter Executive session regarding personnel at 8:38 p.m. Passed 5 to 0.

Motion by Trustee Torrey, seconded by Trustee Haddad, to exit Executive Session at 9:47 p.m. Passed 5 to 0.

Motion by Trustee Gustin, seconded by Trustee Watkins, to adjourn at 9:47 p.m. Passed 5 to 0.

Respectfully submitted,

*Catherine E. Williams*

Catherine E. Williams  
Clerk/Treasurer